



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SUNDARBAN HAZI DESARAT COLLEGE
Name of the head of the Institution		DR TARUN MANDAL
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03218203135
Mobile no.		9433223969
Registered Email		shdcollege1961@gmail.com
Alternate Email		iqacshdc@gmail.com
Address		Village & P.O. PATHANKHALI
City/Town		PATHANKHALI
State/UT		West Bengal
Pincode		743611
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	DR UTTAM KUMAR GURU
Phone no/Alternate Phone no.	03218203135
Mobile no.	9434367053
Registered Email	shdcollege1961@gmail.com
Alternate Email	iqacshdc@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.hazidesaratcollege.org/AQAR_2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://hazidesaratcollege.org/HOME

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	2.51	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	03-Feb-2015
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Introduction of Academic Audit. 2. Use of Teaching Aid Software to facilitate teaching learning process. 3. Use of Virtual Classroom for audiovisual classes. 4. Introduction of Class Test at a block of every two months. 5. initiatives for cleaner and greener campus.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. Introduction of Academic Audit. 2. Use of Teaching Aid Software to facilitate teaching learning process. 3. Use of Virtual Classroom for audiovisual classes. 4. Introduction of Class Test at a block of every two months. 5. initiatives for cleaner and greener campus	Excellent outcomes were recorded on points. On some fronts, The IQAC has to work in an organised way to adress issues like dropout rates etc.

No Files Uploaded !!!

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>Governing Body</td> <td>01-Jul-2020</td> </tr> </table>		Name of Statutory Body	Meeting Date	Governing Body	01-Jul-2020
Name of Statutory Body	Meeting Date				
Governing Body	01-Jul-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	12-Oct-2016				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	06-Feb-2019				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

A full-proof mechanism for curriculum delivery and documentation had been made. First, a general Orientation Programme was organised to clarify the CBCS curricula to the newly admitted students. Second, each academic department is instructed to keep an internal feedback system from students, so that the teachers concerned could assess if the curricula delivery was comprehensible to the class. First, a well-organised departmental academic calendar was made, and teachers were instructed to follow that. Second, in a block of two months, class tests were held to evaluate the students' progression, and feedback was collected to see if this mechanism was successful. And, fortunately, the mechanism proved to be successful.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	ENGLISH	07/02/2018

No file uploaded.

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	MAJOR IN ENGLISH, BENGALI, HISTORY, EDUCATION, POLITICAL SCIENCE (HONS)	01/07/2018
BA	BENGALI, ENGLISH, SANSKRIT, POLITICAL SCIENCE, EDUCATION, HISTORY, PHILOSOPHY (GENERAL)	01/07/2018
BSc	MATHEMATICS, PHYSICS, CHEMISTRY, ANTHROPOLOGY, BOTANY, ZOOLOGY, GEOGRAPHY, PHYSICAL EDUCATION	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	GEOGRAPHY	11
BSc	ANTHROPOLOGY	8
BSc	BOTANY	3
BSc	ZOOLGY	3
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback, collected from parents and students, is analysed manually to design a Grievance Redressal System where parents and students are called on for a face-to-face interaction for adopting measures like Class Tests, clarifications of the curricula, disbursement of scholarships and etc.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Hons in Bengali	165	198	129
BA	Hons in English	30	17	8
BA	Hons in History	65	94	48
BA	Hons in Education	105	182	89
BA	Hons in Political Science	35	47	22
BCom	Hons in Accountancy	20	0	0
BA	General (all combinations included)	450	489	391
BSc	General	55	14	8

No file uploaded.

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1534	0	19	0	19

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

N/A

Number of students enrolled in the institution

Number of fulltime teachers

Mentor : Mentee Ratio

No Data Entered/Not Applicable !!!

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	7	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA (MAJOR AND GENERALS)	2018	06/07/2018	15/01/2019
BCom	MAJOR AND GENERAL2018	2018	06/07/2018	15/01/2019
BSc	GENERAL	2018	06/07/2018	15/01/2019
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CLASS TESTS AT COLLEGE LEVEL TFOR CONTINUOUS EVALUATION AND INTERNAL EXAMINATIONS AS STIPULATED BY THE UNIVERSITY OF CALCUTTA.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

AN ACADEMIC CALENDAR WAS PREPARED FOR THE ENTIRE ACADEMIC SESSION, CLEARLY MENTIONING THE TENTATIVE SCHEDULE OF UNIVERSITY EXAMINATIONS AS WELL AS TESTS AND OTHER ACADEMIC SCHEDULE AND CULTURAL OR SPORTS EVENTS.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<u>NOT SPECIFIED</u>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if
------	------------	-----------------------	---------------------------

			any)
National	Botany	2	0
National	Chemistry	2	0
National	English	2	0
National	Economics	1	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	4	6	2	0
Attended/Seminars/Workshops	9	3	1	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Programme on Women Child Trafficking	NSS	16	84
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	NSS and Diamond Harbour Sub-Divisional Hospital	blood donation	9	92
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5.85	5.85

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Developed by college	Partially	N/A	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	13042	762532	312	22324	13354
Reference Books	5256	273505	53	7672	5309	281177
e-Books	687	0	11	0	698	0
Journals	29	17861	0	0	29	17861
Digital Database	497	0	0	0	497	0
Others (specify)	28	10000	7	4197	35	14197
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	42	1	20	6	4	9	17	20	0
Added	1	0	0	0	0	0	0	30	0
Total	43	1	20	6	4	9	17	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
--	--

TAS (Teaching Aid Software)

<http://hazidesaratcollege.org/tas/>**4.4 – Maintenance of Campus Infrastructure**

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
12.5	2.4	5.85	4.25

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The standard procedures followed by the institution are as follows: teachers take their classes by using both traditional lecture method and ICT based facilities. From time to time, arrangements are made to inform students to access notes, study materials uploaded by teachers concerned. Teachers also help students to access libraries and internet cafes. Students are informed by teachers as how to access office without hassles.

<http://hazidesaratcollege.org/tas/>**CRITERION V – STUDENT SUPPORT AND PROGRESSION****5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Kannayashree WB Govt	183	29575000
Financial Support from Other Sources			
a) National	Post-Matric Scholarship	555	4974000
b) International	0	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Coaching for Entry in	58	5	2	2

Services

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	11

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	2	BA (H)	Bengali	University of Calcutta	MA (Bengali)
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Iner-University Football Championship	University Level	15
Annual Sports Events	College Level	112
Inter Departmental Football Tournament	College Level	77
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Secretary, Students Council, acts as member of the Governing Body of the college, the highest policy making body of the college. One student representative is made member of the Internal Quality Assurance Cell. This apart, a student representative is co-opted as member of the Academic Sub-Committee so that the grievances of students in matters academic are discussed before adopting important resolutions. Again, the IQAC has initiated the practice of student-teacher interface in every department, in which the students meet the teachers once in a month to address their grievances.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

N/A

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Student-Teacher Interface: This practice, as suggested by the IQAC, emphasises the role of students in dissemination of curricula. The teachers of the Department meet all the students, usually once in a month, hear and address their grievances, thereby both decentralising the traditional teaching-learning axis and creating space for students to participate in the dissemination of knowledge. 2. The college administrative body and IQAC rope in local people, educationists and alumni, proving a space for them to give their reasoned opinions on academic issues.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Emphasis on Teachig Aid Software where teachers upload study materials, PPTs and even model question papers for students to access.
Examination and Evaluation	Quarterly Mock-Tests. Mock tests are arranged department wise in a block of three months.

Research and Development	Teachers are encouraged to apply for research grants from UGC, CSIR ICSSR and etc to carry out research.
Library, ICT and Physical Infrastructure / Instrumentation	Students are encouraged to use library resources at full, photocopy study materials at subsidised rates, and use computer labs with free WiFi
Admission of Students	Based entirely on merit and carried out online

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	The entire financial operations are carried out online through an integrated software whereby placing requisition, purchase and payments to vendors are made online. Students pay their fees online
Student Admission and Support	Students admission are carried out online, and the student-support system like scholarship and student progression is recorded online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	04/06/2018	01/07/2018	28

Refresher Course	1	24/07/2018	13/08/2018	21
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	NIL	NIL

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External Audits are done almost annually according to the orders of the Govt of West Bengal.
--

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PC Chandra Jewellers	200000	Purchase of Books
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	two Internal Members (faculty members) and one external member
Administrative	No		Yes	Two internal members (faculty members) and one external member

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

N/A

6.5.3 – Development programmes for support staff (at least three)

N/A

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Planning to introduce Academic and Administrative Audit (AAA) 2. Surprise Tests for Students 3. Opened English (Hons) from the current Session 4. Measure are taken to introduce Honours Courses in Mathematics, Botany and Zoology

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
College Level Seminar on Gender Awareness	12/12/2018	13/12/2018	182	89

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
8 of the energy needs of the college is met by solar power project installed in 2016. The college plans to increase the capacity by 5 more in the next academic session, that is, 2019-20.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	1
Rest Rooms	Yes	2
Special skill development for differently abled students	No	0
Provision for lift	No	0
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating
------	--------------------------	-----------------------	------	----------	--------------------	------------------	-------------------------

	address locational advantages and disadvantages	taken to engage with and contribute to local community					students and staff
2018	1	1	22/01/2019	1	Meeting with Block Development Officer and Panchayat Members	Repairing of Roads and Fixing of Auto fares for students	9

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>Brikshoropan Utsav is conducted every year by the college authority on September 5 every year in which a good number of plants, even medicinal ones, are planted. Sensitization programme about Ecological Ethics is carried out along with the prescribed curricula. Environmental Studies is a compulsory subject in the final year as the syllabi of the University of Calcutta.</p>
--

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>A. Academic and Administrative Audit has been introduced to assess bi-annually the coordination between academic affairs and administrative management. The objectives include: 1. To chalk out a comprehensive academic and administrative plan, including financial budget, academic calendar and plannings about conferences/colloquia 2. To see, twice a year, if that plan is working. If not, remedial measures are suggested. 3. To suggest how to circumvent difficulties like drop-out rates, optimal use of ICT and etc. B. Increase in the capacity of intake in the hostels: Since most of the students of the institute hail from far-off islands of the Sundarbans, the college provides a large number of them with hostel facilities. In fact, the college has three big hostels, two for girls, one for the boys. And in the year 2018-19, a total of 122 seats were increased to address the demands of students for hostel accommodation.</p>

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://hazidesaratcollege.org/HOSTEL-BASIC>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the college, that is, to disseminate knowledge in the outlying and remote areas of the Sundarbans with a view to making at least one graduate in each family in this economically impoverished areas, is deeply entrenched in our endeavour to visit nearby schools to canvas the facilities the college provises to students. To enable economically challenged students to take admission in Undergraduate courses, the college has NOT increased its admission fees, and our Admission Fees are the LOWEST compared to all other adjoining colleges, an the colleges in the city.

Provide the weblink of the institution

<http://www.shdcollege.in/courses.php>

8.Future Plans of Actions for Next Academic Year

1. To introduce major courses in Botany, Zoology, Mathematics and Philosophy. 2. To initiate a comprehensive ecological programme involving all stakeholders, viz, students, teachers and ministerial staff 3. To organise conferences of both national and international levels. 4. To re-organise the Coaching Classes for Entry in Services with more faculty members from private coaching institute. 5. To negotiate with local administrations for subsidence in the auto/ferry fare for day scholars. 6. To set up an Incubation Centre 7. To promote Swachh Bharat Abijaan in the campus 8. NSS Unit to adopt a village